Members Present: Roselyn Cutler (Area 1), Debbie Sheaffer (Area 2), Valerie Monahan (Area 3), Sam Martin (Area 4), Pony Davis (Area 5), Ann Malen (Area 6), Jim Zakely (Area 6), Frank Johnson (Area 7), Cris Sexton (Area 7), Stephanie Ouren (Area 8), JoAnn Cornell (Area 9, Alt) Kathy Thornhill (Area 10), Will Cheng (Area 11), CJ Keist (Area 11), Steph Rosso (Area 11), Carl Davis (Area 12), Kathy Fraiser (Area 12), Wendy McCartney (Area 12), Courtney Butler (Area 13), Pat McCurdy (Area 13), Courtney Cromer (Area 14), Pam Nicholson (Area 15), Nick Striegel (Area15).

Guests: Judy Barth, UBC and Parking
Kinda Carpenter, CPC

I. Call to Order
The meeting was called to order at 8:33 AM by Chair K. Thornhill.

II. Approval of Minutes
The March minutes were moved for approval by Pony Davis and seconded by Wendy McCartney with corrections to the members present. Motion carried.

III. Officer Reports
Chair
Presented by K. Thornhill.
New representatives were welcomed to the Council.

The Chair contacted Tony Frank and he agreed to work with deans and department heads to encourage participation in APC activities.

The APC will report to Bob Rizzuto, the new Vice President for Finance and Administration. Kathy will invite him to attend meetings and will update him on the APC Strategic Plan.

APC will continue efforts to foster communication and inclusion in the budget process. The Chair reported that Tony Frank called her recently with budget information. This is viewed as a positive step toward our inclusion efforts.

The Chair reported on the presentation President Penley gave at Faculty Council regarding the University budget. The focus of the issue was that CSU’s funding is not equitable with other institutions within Colorado. The gap in this funding continues to get larger.

The Chair attended the new employee orientation and felt the effort to meet new APs was well worth the time invested.

Vice Chair
Presented by C. Butler.
Committee reports will be sent to the Vice Chair prior to the next meeting in May.

Secretary
Presented by D. Sheaffer. No report.
Treasurer
Currently, a balance of approximately $2,200 is expected in the APC account at the end of
the academic year. The Executive Committee will be discussing options to use the funds to
help achieve our goals. When structuring the budget for next year, changes to operations will
be incorporated to make a more effective budget. The idea of starting a scholarship fund was
discussed.

IV. APC Committee Reports
   See addendum for submitted written reports from the committees.
   A. Awards
      Presented by W. McCartney.
      Award winners will be celebrated at the Celebrate Colorado State luncheon.
      Announcements will be posted in Today@ CSU and the Chair will email the APC with
      information on the AP award winners.
   B. Communications
      Presented by P. Nicholson.
      The APC magnets are ready and will be distributed in the fall. APC shirts are available
to representatives.
   C. Employment
      Presented by CJ Keist.
      Members of the committee met with Carol Shirey and Bill Liley to discuss the current
      inclement weather policy for employees. The committee will work with CPC to draft a
      letter with recommended changes to this policy. The letter will be brought for review to
      the APC before sending.
   D. Nominations & Elections
      Presented by P. Davis.
      The committee will send out ballots on April 16. Nominees for representatives in the
      most areas have been found.
   E. Policies & Procedures
      No report.
   F. Service & Outreach
      Presented by C. Butler.
      The Veterinary Teaching Hospital will be hosting the next APC / CPC Coffee Break on
      April 25th. A notice will be sent out when the details are finalized. Small informal tours
      may be available.

Pat McCurdy moved to table the rest of the agenda and go to item VI. so the speaker, Brian
Chase, may make his presentation, Sam Martin seconded. Motion carried.
Other Reports
A. Benefits
Presented by F. Johnson
An FAQ web page regarding benefits continues to be developed. The Benefits Committee will need new AP representatives for next year.

B. Classified Personnel Council
Presented by K. Carpenter
Elections for CPC representatives are currently in process.

The State Classified annual performance cycle is done on March 30. Final paperwork is due to Human Resources on April 25.

Human Resources is scheduled to move to a new location on Howes St., just north of the University Services Building later this month.

E. Parking Committee
Presented by J. Barth
The parking proposal for Colorado State University will go to the Board of Governors in June. The subcommittee will be putting more detail into the plan and possibly give more time to transition.

Sam Martin moved to accept the reports as presented, Pat McCurdy seconded. Motion carried.

V. Unfinished Business
None

VI. New Business
Administrative professionals willing serve the remainder of current vacancies to be representatives for their areas were introduced – Will Cheng and Nick Striegal.

Wendy McCartney moved to vote on both representatives together, Ann Malen seconded. Motion carried.

Wendy McCartney moved to appoint both Will Cheng (Area 11) and Nick Striegal (Area 15) as representatives to complete terms for this year, Ann Malen seconded. Motion carried.

APC was reminded that April is Employee Appreciation Month at Colorado State University.

VI. Speaker
Brian Chase from Facilities spoke to the Council about upcoming building projects. He presented a brochure and maps on upcoming construction. Building activity to take place in the next year includes completion of the New Academic Village, start of the Computer Science building, a new parking lot, Clark building renovation among other projects. As the campus ages and expands, more dollars are needed for maintenance of the facilities in use. Facilities currently has 500 employees and has responsibility for buildings and grounds ranging from custodial to new construction.
VIII. Next Meeting, May 8
8:30 AM – 10:30 AM, LSC rooms 224-226
Next speaker will be Bob Rizzuto, VP Finance and Administration.

XI. Adjourn
There being no further business, the meeting was adjourned at 10:18AM.