Administrative Professional Council Meeting Minutes  
March 11, 2008  
224-26 Lory Student Center 

Members Present: Roselyn Cutler (Area 1), Melody Johnson (Area 1), Nick Hardy (Area 2), Debbie Sheaffer (Area 2), Brian Grube (Area 3, alternate), Valerie Monahan (Area 3), Sam Martin (Area 4), Ray Aberle (Area 6), Aaron Harris (Area 6), Jim Zakely (Area 6), Frank Johnson (Area 7), Cris Sexton (Area 7), Kim Pendell (Area 7), Johanna Bacca (Area 8), Stephanie Ouren (Area 8), JoAnn Cornell (Area 9), Kathy Thornhill (Area 10), Will Cheng (Area 11), CJ Keist (Area 11), Lance Noble (Area 11), Shaila Parashar (Area 11 alternate), Stephanie Rosso (Area 11), Clair Brown (Area 12), Courtney Butler (Area 13), Courtney Comer (Area 14), Keith Wilson (Area 14), Darrin Goodman (Area 15), Linda Selkirk (Area 15), Nick Striegel (Area 15), Ruth Willson (Area 15).

I. Call to Order  
The meeting was called to order at 8:30 AM by Chair K. Thornhill.

II. Kinda Carpenter noted that the CPC section needed corrections. Cris Sexton moved to approve the January minutes with changes, Roselyn Cutler seconded. Motion carried.

III. Officer Reports  
Chair  
Presented by K. Thornhill.  
The fiscal year 2010 budget hearings are scheduled for March 12. The APC Chair will be attending.

The search committee’s comments from the Vice President for Administrative Services interviews have been forwarded to the Provost and will be meeting with the Provost this week. The Chair thanked those representatives who attended the luncheons with the candidates and who provided feedback to the search committee.

Ruth Willson will start making improvements to the APC website based on the draft distributed. The Communications Committee will be making further design recommendations and improvements over time.

The AP survey will be discussed today and a final draft created. The Chair has a meeting in a few to get the survey up and running.

The change to Article V of the Constitution from the last meeting must be approved by the President per the Constitution. The Policies and Procedures committee will be working on wording to suggest that changes to the Constitution get final approval from the Vice President for Administrative Services.

Vice Chair  
Presented by C. Butler.  
The Grievance Panel and the Sexual Harassment Panel have vacancies to fill as does the Traffic/parking Committee.

Secretary  
No report.
Treasurer
Final invoices from the luncheon have still not been received.

IV. Committee Reports
A. Awards
Presented by Will Cheng
Nominations for awards have been received and are closed now that the deadline has passed.

B. Benefits
Presented by Cris Sexton
The committee will be meeting tomorrow.

C. CPC
Presented by Nick Hardy

D. Communications
Presented by Stephanie Ouren
The committee has asked to have billing for web site work distributed into three payments.

E. Employment
Presented by CJ Keist
The committee finalized their review of the survey. The goals for the year were examined. The inclement weather suggestions will be summarized in a letter of recommendation. The certification program goal will be pursued through PDI and move away from the word “certification.” A draft of best employment practices is being finalized.

F. Nominations
Presented by Valerie Monahan
The committee will be meeting at the end of the month. The APC Policies and Procedures lists March 10 as the date for a call to the University for those interested in being representatives. Current members whose term is expiring were asked if they were interested in running for reelection.

G. Policies and Procedures
No meeting held.

H. Service & Outreach
Presented by Joann Cornell
The AP luncheon was very enjoyable with a lively and fun speaker. The next coffee break will be from 7:45 to 10:00 May 21 at the Academic Village.

Cris Sexton moved to accept the reports as submitted, CJ Keist seconded. Motion carried.

VI. Unfinished Business
A. The Council discussed the latest version of the AP survey and suggested modifications to the wording of a few questions. Sam Martin moved to approve the survey as amended during discussion. The Chair will make changes and email to confirm wording, Ray Aberle seconded the motion. Motion carried. The survey is expected to be ready to distribute within a month.
B. The APC discussed at length whether to, and how to, show support for domestic partner benefits. Background on the issue over the past few years was reviewed. After extensive debate by the APC, Jim Zakely moved that APC reaffirm its long standing support of domestic partner benefits, Sam Martin seconded. Motion carried with 2 nays.

Frank Johnson moved to request the Benefits Committee to represent the APC in support of a resolution to advance a change in policy to include domestic partner benefit coverage, Roselyn Cutler seconded. Motion carried.

VII. New Business
Kim Pendell and Brian Grube were moved for approval as new representatives to the APC by Frank Johnson, seconded by Lance Noble. Motion carried.

The Chair reviewed current APC Rules and Procedures regarding representatives. Executive Committee recommended Pony Davis be named as the Area 5 representative to the end of the current APC session. The Policy and Procedures Committee will look carefully into the wording of Article VII and how it interacts with Article V. The last APC Constitutional changes may conflict with Article 7. Sam Martin moved to approve Pony Davis as a current Area 5 representative, Nick Hardy seconded. Motion carried.

VIII. Next Meeting, March 11, 8:30 AM, 224-26 Lory Student Center
IX. Adjourn
There being no further business, the meeting was adjourned at 10:05.