Administrative Professional Council Meeting Minutes
May 12, 2009
Lory Student Center

Members Present: Roselyn Cutler (Area 1), Petra Marlin (Area 2), Debbie Sheaffer (Area2), Sam Martin (Area 4), Dede Kliewer (Area 6), Jim Zakely (Area 6), Kim Pendell (Area 7), JoAnn Cornell (Area 9), Kathy Thornhill (Area 10), CJ Keist (Area 11), Kathy Fraiser (Area 12), Arlene Nededog (Areas 13, alternate), Georgeann Venis (Area 13), David Mornes (Area 14, alternate), Darrin Goodman (Area 15), Linda Selkirk (Area 15) and Ruth Willson (Area 15).

I. Called to Order – Approval of Agenda
The meeting was called to order at 8:36 AM by Jim Zakely, Vice Chair. One addition was made to the agenda, a discussion item of the Council’s support of Tony Frank in the President’s position.

II. Approval of Minutes
Roselyn Cutler moved to approve the April minutes, Sam Martin seconded. Motion carried.

III. Officer Reports
Chair, presented by Jim Zakely on behalf of Courtney Butler
• Faculty Council will be proposing a change to the manual regarding consensual relationships next year.
• This year’s Activity Report must be submitted to Tom Gorell in June.
• APC is not planning to have a July meeting. The retreat is scheduled for August.

Vice Chair, presented by Jim Zakely
• Approval of members for the Grievance and Sexual Harassment Panels will be presented later in the meeting.

Secretary, presented by Debbie Sheaffer
• No report this month.

Treasurer, presented by Georgeann Venis
• The latest financial report was distributed to Council. Expenses have been below budget this year.

Sam Martin moved to approve the officer reports as submitted, Linda Selkirk seconded. Motion carried.

V. APC Committee Reports
• Employment – per written report
• Nominations – The change of membership, those going off and on Council, takes place July 1.
• Service and Outreach – They will have a few more expenses to submit from the last coffee break.

Roselyn Cutler moved to accept all committee reports as submitted and Sam Martin seconded. Motion passed.
VI. Unfinished Business

- Linda Selkirk moved to approved Kathy Thornhill, Donna Reiser and ____ as members of the Sexual Harassment Panel members and name Tony Viney for a one year term to this panel, Sam Martin seconded. Motion carried.
- Grievance Panel members named are Ron Splittgerber, Petra Marlin, James Petersen, and Sam Martin. Roselyn Cutler moved to approve the nominations, Darrin Goodman seconded. Motion carried.

VII. New Business

- The Board of Governors is ready to proceed with the search for the President. The Council discussed their thoughts on Tony Frank and the search for a President. Sam Martin made a motion that APC endorse Tony Frank as the sole candidate as the President of the University. The motion was seconded and carried unanimously. The letter of endorsement will be drafted and sent to the Council for review.
- The Commission on Women and Gender Equity asked the Council for endorsement of memos requesting establishment of an ombuds program, a salary assessment, a periodic assessment of the climate for women and review of the parental leave policy. After discussion, Kathy Thornhill moved that the APC create their own resolution that the ombuds position should be evaluated, Sam Martin seconded. Motion carried. The Council debated their thoughts on these memos and the best way to proceed. After extensive discussion, the Council agreed to have Executive Committee review the issues in the memos and bring them back to Council with recommendations.
- A preliminary Activity Report has been distributed for review by Council. Each committee should submit their progress on the goals and directives from earlier in the year.
- The potential change to the Faculty and Administrative Professional Manual regarding Consensual Relationships was discussed at length. The Council will have time to review the issue thoroughly and discuss further in the fall.

VIII. Discussion Items

- None

IX. Announcements/Other Business

- None

X. Next Meeting

- 8:30 a.m., June 9, 2009.

XI. There being no further business, the meeting was adjourned at 10:17.