Members Present: Angie Addie (11), Dan Banuelos (2), Sarah Barrett (8), Kelley Brundage (2), Foula Dimopoulos (6), Greg Douras (9), Becca Ellis (10), Hilary Freeman (13), Darrin Goodman (15), Dan Herrick (11), Joanna Holliday (11), Jennifer Ivan (10), Kim Kita (15), Ronda Koski (7), Lindsay Schreiner McCarthy (4), Alan Mertens (12), Aimee Oke (14), Anita Pattison (13), Jill Salahub (9), Linda Selkirk (15), William Sprouse (12), Jennifer Strange (5), JoLynn Trudt (14), Marty Welsch (5), Deborah Yeung (6), Dave Mornes (Chair), Toni-Lee Viney (Vice Chair), Terri Pecora (CPC)

1. **Call to Order** - 8:30 am

2. **Announcements**
   - APC/CPC Fall Outreach Event at the UCA, Nov. 7, 2:30-4:30pm
   - Next APC Meeting: Monday, 11/12, 8:30-10:30am, LSC Room 203/205
   - Upcoming Guest Speakers:
     - November 12th (9:00am) – Audrey Purdue, ASCSU Director of Health, will present the results of CSU Tobacco Opinion survey
     - December 10th – Executive Director Tony DeCrosta
   - The APC meetings on 1/14/13, 4/8/13 and 6/10/13 will be held in Rockwell North

3. **Guest Speaker – VP Amy Parsons**
   Amy Parsons presented on CSU construction and renovation projects. She highlighted projects that have recently been completed, including: the Morgan Library renovation (The Cube and Morgan Grind café); LSC Theatre renovation; Corbett Hall Residence hall revitalization; Alder & Spruce Hall renovations (now being used for the INTO program); and the renovation of Parmalee addition of a 4th floor.

   Amy also discussed current and future projects including:
   - Renovation of the CDC building, which needs a lot of renovation to make it habitable after the CDC vacates the building.
   - Renovation of Braiden Hall including an addition of a 4th floor along with future green space that will be added/enhanced between Braiden, Eddy and Education buildings.
   - Construction of Engineering II, which will be ready for occupancy in Fall 2013
   - Continuation of classroom upgrades, including audio/visual upgrades.
   - Renovation of the CSU Early Childhood center which is expected to open in January 2013.
   - Reconstruction of the Equine Reproduction Laboratory (ERL) which is expected to be completed in March 2013.
   - Renovation and construction of an addition to Moby Arena.
• Renovation of the Durrell Center, which will be serving the Academic Village North and the Towers. Currently, there is a temporary “Grab & Go” dining facility available while the center is under renovation.
• Addition to the Behavioral Sciences building expected to be complete October 2013.
• Construction of Academic Village North, a 600-bed facility off of Laurel.
• Renovation of the interior of the Animal Sciences building.
• Construction of the grant-funded Advanced Beam Laboratory which will be located at the Foothills Campus.
• Eddy interior revitalization and plaza renovation will be coming and completed September 2015.
• Lory Student Center revitalization – projected completion August 2014.

Amy presented information about the Mason Street Bus Rapid Transit, a City of Fort Collins project that will run buses from Harmony to Cherry. The expected completion of the project is January 2014. There will be two stops on campus: one on Prospect and one on University. There will also be a stop at the Veterinary Teaching Hospital.

Foula Dimopoulos suggested that plans should be made to constructing family/unisex bathrooms in all new buildings and renovations. The committee discussed the need for family/unisex bathrooms and it was generally agreed that these facilities would be beneficial to the university community and to the public visiting our campus. It was also suggested that where possible and appropriate, existing bathroom signage be converted to family/unisex. Amy said that she would follow up on this as she expressed it was a good idea as well.

The future of parking on campus was discussed. There are currently plans to maximize the use of the Mason Corridor and construction of campus parking garages on the outer edges of campus. One location being discussed is the corner of Shields and Laurel. Another location being discussed is in the flood plain near Prospect. Amy told the committee that there has also been discussion of having small campus buses that would run from University to Moby to provide transport east to west on campus. Amy has also been in discussions with Transfort about running buses from campus up to Overland Trail to provide transportation out to the Foothills Campus. A suggestion was made to provide graduated parking garage rates to incentivize parking in less convenient parking locations. Parking Services is considering moving to a paperless permit parking system. Amy asked for the committee’s thoughts and there was generally positive feedback.

In wrapping up her presentation, Amy asked APC representatives to continue providing her with ideas of how the Commitment to Campus could be enhanced. She also informed the council that she has been tasked by Tony Frank to look into ways to make CSU the best place for women to work and study through pay equity, general campus climate (for students and faculty/staff), childcare, parental leave policies, etc. She asked for APC representatives to provide any feedback that could help assess how well CSU is doing and how improvements can be made.
4. Action Items

4.1 Approval of September Minutes: Motion to approve minutes by Linda Selkirk, Dan Bañuelos seconded the motion. The motion was CARRIED.

4.2 Approval of appointment of Michelle Havens to serve as APC Member for Area 3 through June 30, 2013. Motion to approve appointment by Ronda Koski, Linda Selkirk seconded. The motion was CARRIED.

4.3. Approval of appointment of an APC member to serve on the CSU Employee Appreciation Board to replace Emily Wilmsen. Sarah Barrett expressed interest, the committee will vote on the appointment at the next meeting.

5. Officer Reports

5.1 Chair (Dave) See written report. Dave discussed the policies being examined by the Parental Leave/Leave Bank committee, including: eligibility of new employees for the proposed parental leave benefit; whether the benefit should be the same for a birth parent as a non-birth parent; and Faculty on 9-month appointments needing leave during the summer. Dave mentioned that the committee has not discussed the proposed leave share bank in detail yet. The committee is leaning toward not requiring a year of service before being eligible for the proposed parental leave benefit. The parental leave policy being created would be a new policy, not a revision of the current policy. Dave is participating on an ad-hoc committee to address adjunct/temporary faculty appointments. The purpose of this committee is to discuss hiring practices of adjunct and temporary faculty. Dave informed the committee that the slides from the presentation of the CSU Tobacco survey are available on the Faculty Council website along with slides from Mary Ontiveros’ presentation on the results of the Campus Climate survey.

5.2 Vice Chair (Toni-Lee) no report

5.3 Secretary (Angie) no report

5.4 Treasurer (Linda) Linda reported that there has been no significant activity on the APC budget and spending in the past month and she passed the budget report around for committee members to review.

6. Standing Committee Reports

6.1 Executive Committee (Dave/Toni-Lee) The committee went over the agenda for this meeting and discussed upcoming guest speakers.

6.2 Awards (Casey) no report

6.3 Communications (Emily) no report
6.4 Employment (Joanna) – There is an attachment to the committee’s report that includes retirement benefits for Emeritus faculty. Joanna asked for a copy of the request from an AP who requested Emeritus status to help the committee with making a recommendation about moving forward with pursuing Emeritus status for Administrative Professionals. The committee reviewed parental leave policy recommendations that are being reviewed by the ad-hoc Parental Leave/Leave Bank Committee. The Employment Committee will again be working on a flexible work arrangement policy and will revisit tuition stipends for off-campus staff.

6.5 Nominations & Elections (Kris) – The committee is working on identifying areas where recruitment will need to take place for next year. Kris asked for representatives whose terms will be ending this year to indicate their end of service date on a sheet being passed around. Kris welcomed the new Area 3 representative, Michelle Havens, and the new alternate. She also mentioned that a replacement representative for Area 14 will need to be elected. She received a statement of interest from two candidates for the Area 14 opening. It was suggested that the statements be sent out to APC representatives via email for everyone to review. A vote will be taken via email and the new representative will be invited to next meeting.

6.6 Policies & Procedures (Linda) – see written report

6.7 Service & Outreach (Aimee) – Lindsay McCarthy is going to be event lead for the Fall Outreach Event at the UCA on Nov. 7th. The committee discussed three options for the APC Spring Luncheon. The first option is to have hold it in March in the LSC East/Middle Ballroom, but they cautioned that there may be some noise issues related to construction. The second option is to have hold in the LSC Theater, but numbers would have to be reduced because of the capacity limits. There was discussion of also using the balcony area and what logistical problems that may create. The third option is to use the Drake Center, but the cost has yet to be determined and the general feeling was that participation would decrease because of the location. David suggested that the committee find a suitable location and date and bring their recommendation to a future APC meeting for a vote.

7. Other Committee Reports

7.1 Benefits Committee (Joanna/Lois/Angie/Frank) – The committee has sent a recommendation report to the Faculty Council for review. Amy Parsons had data updated regarding how CSU compares with peer institutions. The committee is working on creating a matrix of ideas that have been brought forward in the past to evaluate whether the committee should revisit any ideas that were dropped for various reasons.

7.2 Classified Personnel Council (Ronda) – no report

7.3 CPC Leave Sharing – The committee met last Tuesday and reviewed one request.

7.4 Commission on Women and Gender Equity (Dede) – no report
7.5 Employee Appreciation Board (Emily) – no report

7.6 Parking Services Committee (Anita/Hillary) – The committee will be meeting next week for the first time this semester.

8. Discussion Items

8.1 Pursuing Emeritus Status for APs – Dave asked representatives to send any compelling reasons for Emeritus status for support. Questions the committee needs to answer are: Why do we want it? Is it something we want to pursue? Is it worth the effort?

8.2 Proposed APC Brand Refresh – CCS is going to put together a few sample graphics for the APC Communications Committee to review.

9. Meeting adjourned - 10:33