Administrative Professional Council Meeting Minutes  
May 14, 2014 – 8:30-10:30 a.m.  
LSC 220-2

Members Present: Angie Addie (11), Kristine Bennett (14), Ann Bohm-Small (5), Katie Brayden (8), Kelley Brundage (2), Cathleen Campbell-Cawley (1), Steven Dove (3), Jennifer Eyden (15), Darrin Goodman (15), Hilary Freeman (13), Erin Heim (12), Joanna Holliday (7), Alan Mertens (12), Janella Mildrexler (6), Anita Pattison (13), Jeannie Roberts (7), William Sprouse (12), JoLynn Troud (14), Deborah Yeung (6), Dave Mornes (Chair), Toni-Lee Viney (Vice Chair),

1. Call to Order – 8:34 am

2. Announcements  
   - May 21st – APC/CPC Spring Outreach Event at OnlinePlus, 3:30-5:30pm  
   - June 9th – APC Meeting - Guest Speakers: Bob Schur and Jason Johnson, 2014 State Legislative Session Summary  
   - August 7th – APC Annual Retreat at CSU Tamasag Center

3. Guest Speakers  
   Guest Speakers: Emily Ambrose, Bobby Kuntzman & Hermen Diaz, SLiCE, Social Justice Presentation  

   The presentation’s aims were to familiarize participants with basic definitions/concepts of social identities, to explore concepts of social power and how it presents itself, and to understand initial topics of social justice. All participated in an activity to explore individual feelings regarding identity, privilege, and oppression. The presentation continued with 10 core concepts Dr. Maura Cullen presents in her book, “35 Dumb Things Well-Intended People Say: Surprising Things We Say That Widen the Diversity Gap”: Intent vs. Impact, Pile-on-Principle, Explain Always, In-Group/Out-Group Language, Advantaged & Disadvantaged Group Identities, Privilege, Being Consistent is not Always Fair, Allies, Raising the B.A.R., Bystander Behavior. The presentation closed with the following video from Jay Smooth: [http://www.youtube.com/watch?v=b0Ti-gkJiXc](http://www.youtube.com/watch?v=b0Ti-gkJiXc)

4. Action Items  
   4.1 Approval of April APC meeting minutes  
      Kelley Brundage made a motion to approve the minutes and Ann Bohm-Small seconded. The motion was CARRIED.

   4.2 Proposed revision to the APC Manual of Rules & Procedures regarding elections and the process for making changes to the APC Manual (see Policies & Procedures Committee report)  
      Bill Sprouse made a motion to approve the revisions, Steven Dove seconded. The motion was CARRIED.
5. Officer Reports
5.1 Chair (Dave) – see written report. Dave and Toni-Lee met with Diana Prieto and were informed that HR is getting closer to the roll-out of PeopleAdmin. At Faculty Council, there was lengthy discussion of the proposed changes to the Manual regarding the grievance process. In the end, it was approved by FC.

5.2 Vice Chair (Toni-Lee) – Toni-Lee reminded committee chairs that the annual committee reports are due June 2nd.

5.3 Secretary – (Angie) – no report

5.4 Treasurer (Kristine) – Kristine reported on expenses she is expecting that were not shown in the budget report that she distributed.

6. Standing Committee Reports
6.1 Executive Committee (Dave) – See written report.

6.2 Awards (Janella) – The committee has not met since early April. Old frames used years ago for the AP Star Awards were found in a closet at the VP-Operations Office that can be used in the future for some purpose.

6.3 Communications (Steven) – The committee did not meet this month. The committee did receive and review the new policy for email listservs from Bob Schur.

6.4 Employment (Joanna) – Lori Smith and Donna Aurund attended the last meeting and their feedback was very positive for the childcare initiatives the committee has been working on. They both were receptive to additions to the Ripple Effect website and expanding the VIPS model. There are resources for childcare and elder care on the EAP website. Bob Schur is working on revising the flexible work arrangement policy.

6.5 Nominations & Elections (Hilary) – All area elections officially closed except area 6 which will close this week. The committee is working on finalizing their annual report.

6.6 Policies & Procedures (Bill) – A discussion was held regarding the revision to the APC Manual of Rules & Procedures regarding notice of officer elections. A motion was made and it passed.

6.7 Service & Outreach (Edit) – Noted that the APC/CPC Spring Outreach Event will be held May 21st at OnLine Plus. The committee is working on finalizing their annual report.

7. Other Committee Reports
7.1 AP Emeritus Status Ad Hoc Committee (Katie) – Katie, Dave and Toni-Lee recently met separately with Tim Gallagher, Amy Parsons, and Tony Frank and the topic was discussed. The revised proposal sent forward to Faculty Council Executive Committee removed the pro forma granting of Emeritus Status and included the HR Framework with
wording for exceptions. If this revised proposal is approved by the Faculty Council Executive Committee, it will go forward to the full Faculty Council in the fall.

7.2 Parking Services Committee (Hilary) – An increase for parking rates has not been voted on yet by the BOG; a 21% increase is anticipated. Parking Services is considering bringing the parking lots at the Foothills Campus online and to begin charging for parking permits. There will be a meeting about this at the RIC building on May 19th with Parking Services.

7.3 Physical Safety Subcommittee - see written report.

7.4 Stadium Community Design Development Advisory Committee (CDDAC) (Katie) – At the meeting last Monday, the physical design was presented. Tonight a "listening session" at the Lincoln Center is scheduled. The listening session will cover: lighting, noise, and parking/traffic. There will be breakout sessions to get feedback from the public for the studies that are starting.

7.5 University Benefits Committee (Joanna) – The committee has completed a draft annual report.

8. Discussion Items - None

9. Meeting adjourned – 10:31 am