Members Present:
Woody Woodard (1), Matt Klein (1), Kelley Brundage (2), Bailey Dunn (2), Steven Dove (3), Ann Bohm-Small (5), Melissa Emerson (6), Skylar Thimens (6), Catherine Douras (7), Joanna Holliday (7), Shannon Dale (8), Rosanna Bateman (9), Jessie Stewart (9), Toshia Jupiter (10), Gretchen Peterson (10), Jesse Parker (11), Lisa Metz (11), Andrew Paul (alt) (11), Anita Pattison (13), Brian Newell (13), Tenley French (14), Lesley Jones (14), Shannon Wagner (15), Darrin Goodman (15), Trevor Eyden (15), Toni-Lee Viney (Chair), Katie Brayden (Vice Chair), Lynn Borngrebe (at-large), Deborah Yeung (at-large), Janella Mildrexler (at-large), Diana Prieto (HR), Debra DeVelbiss (CPC)

I. Call to Order: 8:32 AM

II. Announcements

• Oct. 16 – Homecoming Parade – Toni-Lee and Katie will be on the float during the parade
• Nov. 9 – Joe Parker, Athletic Director: Updates from Athletics
• Nov. 9 – Mary Ontiveros, VP for Diversity: Principles of Community Statement
• Dec. 14 – Jocelyn Hittle, Director, Denver Operational Initiatives: Updates on National Western Stock Show
• Jan. 11 – Tony Frank, Chancellor and President of CSU: Conversation about Employee Issues
• Feb. 8 – Gwen Fisher, Assistant Professor Industrial Organizational Psychology: Results of Working Mothers Survey
• March 14 – Lynn Johnson, Vice President University Operations: Updates from VPUO

III. Guest Speaker

• Kim Tobin, Associate Vice President of University Advancement: Campaign for Colorado State University

Kim Tobin came and discussed upcoming campaign efforts for Colorado State University. A campaign is an organized, intensive fundraising effort on the part of the third-sector institution organization to secure extraordinary gifts and pledges for a specific purpose of purposes during a specified period of time. The last campaign was over 7 years and raised $537,262,572 with a goal of $500M with 94,200 donors. Most donors were current donors. Alumni donors consisted of 34,265; much of the donations come from friends and family of the University. The number of new donors that donated in the last campaign was 55,624. From this, there were 527 new scholarships created during the last campaign. 41 facilities were renovated. There are 2 Presidential Chairs ($6M+), 3 University Chairs, 10 College Chairs ($1.5M), and 1 University Professorship for endowed donations.

The State Your Purpose campaign has started and has a goal of $1 billion. The goals of the campaign include: 1) raise $1B for targeted projects, 2) increase the cash transfer to CSU ($75M by 2020), 3) increase the size of the endowment/invested assets ($650M by 2020), 4) invest in UA talent for sustained and increased performance, 5) increase engagement with internal constituents (faculty, staff, and students). The support from the State has also been increasing, which was originally projected to decline. UA has invested in their people by recruitment, retaining and training to achieve their goals. 135 UA employees are mostly

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AP. Cost per dollar raised is $0.09, which is a ROI of 1064%. Triggers of a University announcement campaign is when they have raised half way of the goal. We have raised $463,605,688 in only 3 years. The campaign will be made public at the 1970 dinner on 02/13/16. Several archetypes have been explored in sharing the *State Your Purpose* campaign.

The national giving trends of 2014 is at $358 billion dollars was given away in the US. Giving to education has been on the rise. Suggestions to be involved is to be a part of the philanthropic culture on campus, attend trainings, attend events and get involved with advancement, and make a gift to your passion area.

IV. Guest Speaker Topic Discussion

V. Proposed Motions

- PASSED: Approval of September APC meeting minutes
  - NEW Motion for September minutes for approval of August minutes
  - Motion: Kelley Brundage
  - Second: Shannon Wagner
- PASSED: Approval of Dan Banuelos to Parking Services Committee
  - Motion: Rosanna Bateman
  - Second: Lisa Metz

VI. APC Initiatives Discussion

- **APC Goals** – the council reviewed the highlighted *Recommended Goals for 2015-2016*.
  - KEEP: *Enhance awareness of APC and conduct more outreach and engagement with AP’s* - sometimes difficult to plan area events because of the multiple departments that are represented in each area. We could potentially gauge the types and amount of communication to areas instead of coordinating designated area events.
  - Continue advocating for mandatory supervisory training - consider adding something to the first goal that discusses reaching out and expanding shared governance.
  - Continue advocating for mandatory supervisory training – APC will be submitting a formal budget request. Would like to keep it broad and will provide updates in the future
  - Identify AP employee needs related to affordable housing – remove because it is primarily a President’s initiative; however, APC will continue to support
    - Could add something about identifying needs and being responsive to special task forces as they arrive through methods such as responding to surveys, volunteering, and soliciting feedback through campus community and areas representatives (expand in mission)
  - Monitor the changing SPARC process and ensure that APC utilizes these committees as an opportunity to advocate for resources to support initiatives of interest to AP’s – enhance APC’s involvement with the University Budget Process (SPARCS merge with BARCS)
  - Continue to address the creation of a professional development fund
  - Policies and Procedures Committee/Employment Committee –
    - Add “be more involved in policy discussions on campus and gain a better understanding of why certain policies are being brought forward for

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“discussion” into the committees policies; upcoming chairs committee will discuss details of this

- **VIPS** – the next step will be to propose a list of organizations that employees can volunteer with. Consider revising language to accommodate full day field trips and using 60 hours in one year versus 5 hours per month. Keep as a Council goal.
  
  o Motion: Kelley Brundage
  o Second: Dan Banuelos

- **Re-imagining CSU** – Toni-Lee is on a committee that is currently discussing this, which is in its very early stages. In the next 18 months, the committee will be discussing topics areas for APC to focus on in how we want CSU to look in the future. If you have any ideas, please send them to Toni-Lee.

### VII. Officer Reports

- **Chair (Toni-Lee)** – please see enclosed report. Highlighted CORA and Coloradoan article.
- **Vice Chair (Katie)** – the chairs retreat is scheduled for 11/4 and welcomes topics and agenda items. Community Resource Search Committee will be represented by Skylar T. If you are interested in serving in an ex-officio role (Toni-lee will be out on leave and this is Katie’s last term), please connect with Katie to express your interest.
- **Secretary (Deborah)** – area communicators are posted below. We still need an area communicators for Area 12

<table>
<thead>
<tr>
<th>Area 1</th>
<th>Matt Klein</th>
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- **Treasurer (Bailey)** – no budget updates

### VIII. Standing Committee Reports

#### Executive Committee (Toni-Lee)

**Awards** (Janella Mildrexler/Kimberly Cox-York) – have been updating criteria for AP star awards.

- PASSED: Add selection criteria of work-life balance (#3)
- Motion: Kelley Brundage
- Second: Shannon Wagner

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Communications (Shannon Dale)

Employment (Joanna Holliday) - The executive committee responded to the questions listed in the Employment Committees report. There may be a need for additional marketing to better understand the half off pricing for parking for employees who makes under 30k. It should be for a year and automatic when the employees purchases a permit.

Nominations & Elections (Kelley Brundage/Shannon Wagner) – There are currently 3030 AP’s on campus, which is up by 80 since last year.

Policies & Procedures (Lynn Borngrebe/Cat Douras) – Policies Development at CSU presentation is available online. There are a list of policies listed under development.

Service & Outreach (Bailey Dunn/Dan Banuelos)

Ad Hoc Budget Committee (Lynn Borngrebe)

IV. University Committee Reports

• Campus Bicycle Advisory Committee (Steven Dove and Dave Mornes)
• Childcare Taskforce (Alex Carter)
• Classified Personnel Council (CPC) (Skyler Thimens)
• CPC Leave Sharing Committee (Lois Samer)
• Commission on Women and Gender Equity (Joanna Holliday)
• Commitment to Campus Advisory Committee (Shannon Wagner)
• Eddy/Kuder Scholarship Selection Committee (Courtney Butler)
• Employee Appreciation Board (Barb Gustison)
• Faculty Council – APC Representative (Toni-Lee Viney)
• Faculty Council Committee on Strategic & Financial Planning (Toni-Lee Viney)
• Grievance Panel (a pool of 21 AP’s who serve for 3-year terms)
• Housing Task Force (Toni-Lee Viney)
• Inclusive Physical and Virtual Campus Committee (Bailey Dunn)
• Multicultural Staff & Faculty Network Committee (Deborah Yeung)
• Parking Appeals Committee (Kay Gallatin and Anita Pattison)
• Parking Services Committee (Rosanna Bateman and TBD)
• Physical Development Committee (Edit Szalai)
• President’s Sustainability Committee (Ann Bohm-Small)
• Principles of Community Statement Committee (Deborah Yeung)
• Ripple Effect Core Team (Janella Mildrexler)
• Strategic Plan Area Review Committees
  o Diversity (Dan Banuelos)
  o Faculty & Staff Development (Anita Pattison)
  o Infrastructure & IT (Toni-Lee Viney)
  o Outreach & Engagement (Chris Mullen)
  o Research & Discovery (Mary Atella)
  o Teaching & Learning (Kelley Brundage)
  o Access (Erin Mercurio)
• Talent Management/People Admin Performance Management Module Ad Hoc (Lynn Borngrebe)
• University Benefits Committee (Lynn Borngrebe, Jennifer Bissell, Scott Woods, and Alison Dineen)
• University Mediators (Tracy Webb, Melissa Emerson, and Katya Stewart-Sweeney)
• University Sexual Harassment Panel (10 AP’s who serve for 3-year terms)

Additional Temporary/One-Time Committees

• Catastrophic Leave Policy Committee (Melissa Emerson)

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