The Administrative Professional Council (APC) met May 13, 2008, in the Lory Student Center and the following Executive Committee reports were given:

Report from Kathy Thornhill, Chair:
- Chair was pleased that Faculty Council approved Chair of AP Council to an ex-officio status at their May meeting.
- Noted that Faculty Council is seeking a parliamentarian and has opened this position to APs as well.
- APC election results are in and will be announced soon. Tom Gorrell will send welcoming letters to these new AP Council members. June is last meeting for current members leaving the council. It was suggested that a short biography on each nominee might help people know candidates. Web site voting was also suggested as a way to increase voter participation.
- Survey update: 569 people started survey (on Student Voice) and 519 completed the survey. Responses to open-ended questions will be sent to appropriate committees for review and summation.
- Chair served on VPAS search committee and will be serving on Vice Provost for Faculty and Academic Affairs search committee. They will be interviewing the two remaining internal candidates.
- Faculty Council approved resolution extending domestic partner benefits to faculty and admin professional employees.
- Chair met briefly with Tom Gorrell, VPAS. Increased communication and consistency will be the goal of future meetings with him. He may attend the June AP meeting as well.

Report from Courtney Butler, Vice Chair: APs have been found to fill open seats on grievance panel and will be approved at the next meeting. Petra Marlin also agreed to fill an unexpired 2-year term.

Report from Lance Noble, Treasurer: Current balance is $5600, but after outstanding expenses are paid, $1500 will be actual balance. This balance will be spent on new AP brochures and initial payment for web site redesign.

Next meeting
June 10, 2008
8:30 a.m.
Room 119, Rockwell Hall

Contact Kathy Thornhill, Chair, for more information:
Kathy.Thornhill@business.colostate.edu

http://ap.colostate.edu
All Administrative Professionals can serve on committees
-You don’t have to be on AP Council!

APC Committee Reports

Awards—Kathy Frasier, Chair: The Distinguished AP awards are complete and the winners were recognized at the University Awards Luncheon, April 29.

Benefits Committee, Cris Sexton:
$25,000 given to CSU by Anthem in settlement for prior problems will be split between Health and Exercise Science Dept and Food Science and Human Nutrition with funds to be spent for campus wellness.

At the Benefits Committee meeting, Grant Sherwood presented information regarding University Child Care Center. Their lease is expiring in 2009 and CSU will not be renewing the lease so they will need to find a new location and also hopes to expand. Though this is not an actual “benefit,” it has much pertinence to APs. Cris will send out Sherwood’s white paper on the topic and more will be discussed at June meeting.

Classified Personnel Council, Nick Hardy: Brigitte Schmidt reported in Nick’s absence.
CPC will evaluate employee recognition month. They will be making recommendations as there is concern that there was no campus-wide publicity regarding award winners. It was also mentioned that April may not be the best month for this activity since state-classified employees do their annual reviews and also do health benefit sign-ups in April.

Brigitte also expressed concern (echoed by AP Council) that there is no council input on “CSU Today” submissions. Has become somewhat exclusive rather than inclusive.
CPC is interested in getting on Board of Governors meeting agenda to give state classified report since other campus groups were part of that meeting.

Communications—Stephanie Ouren, Chair: Stephanie will get bid on brochures and will meet with web site development staff at Communications and Creative Services

Employment—CJ Keist, Chair: Sam Martin reported in CJ’s absence:
Inclement weather policy to be discussed under unfinished business and professional development talking points were sent out.
Discussion on how to move process forward. Kathy hopes that having Tom Gorrell in place will help with direction and guidance on moving items into action.

Nominations and Elections—All areas had at least one nominee. Officer elections will be held at June meeting. Kathy has served two-term limit as chair. Pony Davis will contact AP Council members suggested to be nominated for various offices to see if they are willing to be on the ballot: Policies and Procedures—Nick Hardy, Chair: Worked on term limits; will present at June meeting.

Service and Outreach—Joann Cornell, Chair: Last coffee break will be on May 21 in C145 Academic Village.

Unfinished Business

Inclement Weather Policy
APC has been discussing the current inclement weather policy and the inconsistent manner in which it is implemented. It was decided to send issue back to employment committee which will draft a letter to Human Resource Services (HRS) expressing AP Council concern over existing policy and mentioning possibilities in hopes that HRS will make appropriate changes.

New Business

APC Brochure
Brochure presented to Council and request was made for comments and input by May 20, 2008. Focus of brochure changed slightly to aim at being a piece that can be used more generally than prior aim of welcoming new APs.