The Executive Committee of the APC has sent an evaluation letter of the University Grievance Officer. Richard Eykholt, Chair of Faculty Council, was very helpful in sharing information with the APC chair regarding this process.

As a result of participating in the evaluation of the University Grievance Officer (UGO), several potential changes are being explored jointly by APC and Faculty Council:

1. Administrative professionals who receive a survey regarding their experience with the UGO and the grievance process might have the opportunity to submit this survey (anonymously) to the Chair of APC rather than the Chair of Faculty Council. Hopefully, this will encourage more APs to complete the surveys as there may be some discomfort of returning the survey to Faculty Council.

2. Since there is a definite time limit for when grievances can be made, a reminder of the grievance process and the timeline associated with it might be sent to faculty and APs around the time of evaluations, since most grievances stem from this issue.

3. The UGO is responsible for assigning the grievance to one of the three available classifications, and there might be a change to the process that allows a grievant to appeal that designation since it is possible that a grievance could overlap one or more of the classifications.

A proposal to add the Research in Misconduct policy as an appendix to the Manual will be brought to the Faculty Council in February. The policy has been distributed to APC for comment for review and comments on the proposal.

Next AP Council meeting

February 10, 2009
8:30 a.m.
Room 224-226 Lory Student Center

For more AP Council information:
contact Courtney Butler, Chair,
Courtney.Butler@.colostate.edu

http://ap.colostate.edu
All Administrative Professionals can serve on committees
-You don’t have to be on AP Council!

Save the Date:

Spring APC luncheon February 12!

Tony Frank, interim president will be the speaker.
This will be held in the west ballroom at Lory Student Center and
suggestions for speech topics are being accepted.
Watch your email for invitation and don’t forget to RSVP

Current issues:

If you want to share your opinion or have additional information regarding the below topics, please contact your representative or Courtney Butler. AP Council’s mission is to be a voice for APs. If you don't share your information or opinions, we can't speak for you.

4-day work week: This is being discussed by administration and AP Council’s Employment Committee. Their consensus was that the flex time took care of the situation if offered as an option and they were against a mandatory four day work week.

Sick and annual leave for administrative professionals paid off of grants: AP Council is gathering information on this topic and would like to talk to YOU if you are in this situation, or if you supervise someone who is.

The new Annual Role and Responsibility Survey, formerly called the Conflict of Interest form: The Employment Committee has reviewed this new form and has few concerns about it. Questions do exist regarding extension staff located off-campus and AP's that do consulting.

Parking Reminder

The Lake Street Parking Lot (at the corner of Lake and Center) will be closed for 12-14 months in preparation for the construction of an 850 space parking garage. The new garage will house office and retail space in addition to parking spaces. For those who typically park in the Lake Street Lot, alternate parking is available in the Painter Lot (#547 on campus maps-located at Pitkin and East Drive). The Painter Lot changed from “Z” parking to “A” on December 22 to coincide with the closure of the Lake Street Lot.

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