

Administrative Professional Council
February 5th, 2024- 9:00am – 11:00am
In-Person: ADM Ammons 226
Virtual: [Zoom](#)

I. Call to Order

II. Announcements

- Next APC Meeting: March 4th - 9:00 a.m.-11:00 a.m. (Zoom)
 - i. Speaker: VPIT/CIO: Brandon Bernier
 - ii. Presentation: LinkedIn Learning: Jennifer Martin & Andrea Duffy

III. Speakers for February

- VP for Human Resources: Eric Ray
 - i. Building
 - 1. Compensation & Classification
 - 2. Performance Management
 - 3. Talent Acquisition
 - a. How do we keep people at CSU?
 - i. It is going to continue to be a focus of mine and the administrations. We have worked on bringing up minimum compensation for APs and other roles. It is challenging with the current budgetary constraints we are faced with.
 - ii. Wellbeing
 - 1. EAP Usage
 - 2. Use annual leave
 - 3. Measurable usage metrics
 - iii. Connection
 - 1. CSU HR & Campus
 - 2. Team Building
 - 3. #BeWhereOurPeopleAre
 - 4. Spaces facilitate engagement
 - 5. Birthday & anniversary
 - 6. Connection team/committee
 - iv. Learning
 - 1. Tactical learning for HR community
 - 2. Professional growth
 - 3. Data driven knowledge to leaders and campus HR
 - 4. Dedicated resource
 - 5. Onboarding
- Ombuds Presentation: Melissa Emerson & Matt Ricke
 - i. Materials have been uploaded to the Teams folder for the [Ombuds Presentation](#).

IV. Action Items & Discussion

- Approval of January minutes
 - i. Approved
- New Member/Exec Team Vote
 - i. Approved
- COLA/Merit SALX Proposal Vote
 - i. Not approved

V. Standing Committee Reports

- AP Advocacy
- Communications
- Equity and Social Justice
- Membership
- Policies and Procedures
- **Recognition**
 - i. We don't partner with CPC for this year's event, but we will be looking at future years potentially!
- **Service and Engagement**
 - i. We collected 73 bags of clothing during the winter clothing drive

VI. Officer Reports

- Chair, Vice Chair, Secretary, Treasurer

VII. University Committee Reports

- Request to give updates.

University Committees

- Assessment Group for Diversity Issues (Aza Rose)
- Campus Bicycle Advisory Committee (TBD)
- Classified Personnel Council (CPC) (Christie Mathews)
- CPC Leave Sharing Committee (confidential)
- Commitment to Campus (C2C) Advisory Committee (Aza Rose)
- Eddy/Kuder Scholarship Selection Committee (Brett Eppich Beal)
- Employee Appreciation Board (Lani Williams)
- Employee Hardship Loan Committee (confidential)
- Faculty Council – APC Representative (Justin Schwendeman-Curtis)
- Faculty Council Committee on Strategic & Financial Planning (CoSFP) (Matt Klein)
- Grievance Panel (a confidential pool of 21 APs who serve for 3-year terms)
- Housing Task Force (Christie Mathews)
- Inclusive Physical and Virtual Campus Committee (Hosam Ahmad)
- Multicultural Staff & Faculty Network Committee (Lani Williams)
- Parking Appeals Committee (Shaun Case and Theresa Todd)
- Parking Services Committee (Trish Torrez and Jess Dyrdaahl)
- Physical Development Committee (Christie Mathews)
- President’s Sustainability Committee (Kacy Paul)
- Professional Development Award Committee (Confidential)
- University Benefits Committee (Dennis Anderson, Julie Paolucci, Trish Torrez)
- University Sexual Harassment Panel (a confidential pool of 10 APs)

Ad Hoc Committees

- Research Associate Ad Hoc (Kacy Paul, Claire Chance, Chris Dorich, Sally Jones-Diamond, Heather Blair, Catherine Douras)