

Administrative Professional Council DRAFT Meeting Minutes
September 9th, 2024 - 9:00am – 11:00am
[View recording here](#)

I. Call to Order

II. Announcements

- Next APC Meeting: October 14th - 9:00 a.m.-11:00 a.m.
- October Speaker – TBD

III. Speakers for September

- University Provost: Marion Underwood
 - i. Working on promoting CSU professors and researchers beyond CSU, outreach and impact, analytics, and more
 - ii. One of the goals is to be invited to the Association of American Universities ([AAU](#)), which demonstrates research status
- Associate Director, Compensation & Classification: Bob Meehan – AP Framework Presentation
 - i. Phase I of the AP Framework Proposal has been completed: create the philosophy & framework
 - ii. Phase II involves generating feedback & create a Project Advisory Board

IV. Action Items & Discussion

- Voting for retreat meeting minutes approval
 - i. Approved
- Voting for off-cycle representative vacancies
 - i. Sam Kolodny approved as Area 1 representative (1-year term)
 - ii. Rich Wright approved as Area 5 representative (1-year term)
- SOURCE Article
 - i. Shared governance joint article for staff SOURCE
 - ii. Staff SOURCE article for individual councils

V. Standing Committee Reports

- Communications
 - i. Professional headshot opportunity coming at end of the month:
 1. Wednesday, September 25, 10-11:30 am
 2. Thursday, September 26, 2-3:30 pm
 3. Sign up [here](#)
- Policies and Procedures
 - i. Reviewed 2 new policies:
 1. Rules changed about defining Centers, Institutes and Other Special Units
 - a. No issues to report with policy

- 2. Grievance policy changes
 - a. More info to come, when it is able to be released
- Advocacy
 - i. Special Request Form is now available for people working outside of the Fort Collins area

VI. Officer Reports

- Chair
 - i. University might be reigniting the “Celebrate” event; DAPA awards might return to that
 - ii. Lots of HR and budget discussions
- Vice Chair
 - i. Filling open university committees; not a large time commitment
 - 1. Alternates can serve
 - ii. Asking representatives in university committees to report back during APC meetings
- Treasurer
 - i. There are funds for standing committee lunches but not area lunches
 - 1. Budget is \$12 per lunch

VII. University Committee Reports

- University Benefits Committee
 - i. Dental and vision insurance – it has been brought to attention that offices are rejecting the coverage; UBC is working on possible solutions
- AP Framework Committee
 - i. APC representative will be Kathy Kioussopoulos

VIII. University Committee Roles

- Assessment Group for Diversity Issues (Aza Rose)
- Campus Bicycle Advisory Committee (Erin Meier)
- Classified Personnel Council (CPC) (TBD)
- CPC Leave Sharing Committee (confidential)
- Commitment to Campus (C2C) Advisory Committee (Aza Rose)
- Eddy/Kuder Scholarship Selection Committee (TBD)
- Employee Appreciation Board (Lani Williams)
- Employee Hardship Loan Committee (confidential)
- Faculty Council – APC Representative (TBD)
- Faculty Council Committee on Strategic & Financial Planning (CoSFP) (Matt Klein)
- Grievance Panel (a confidential pool of 21 APs who serve for 3-year terms)
- Housing Task Force (TBD)
- Inclusive Physical and Virtual Campus Committee (Hosam Ahmad)
- Multicultural Staff & Faculty Network Committee (Lani Williams)
- Parking Appeals Committee (TBD and Theresa Todd)
- Parking Services Committee (Trish Torrez and Jess Dyrdaahl)
- Physical Development Committee (TBD)
- President’s Sustainability Committee (Emily Schmieding)
- Professional Development Award Committee (Confidential)

- University Benefits Committee (Julie Paolucci, Ex Officio Trish Torrez, 2- TBD)
- University Sexual Harassment Panel (a confidential pool of 10 APs)