

Administrative Professional Council  
March 10<sup>th</sup>, 2025- 9:00am – 11:00am  
In-Person: ALVS Main Conference Room 381A  
Virtual: [Teams Meeting](#)

**I. Call to Order**

**II. Announcements**

- Next APC Meeting: April 14<sup>th</sup> - 9:00 a.m.-11:00 a.m. (Hybrid/Teams)
- April Speakers – TBD

**III. Speakers for March**

- Provost Marion Underwood & Chief of Staff Matt Tillman: Roadmap 2035
  - i. The campus went through the Courageous Strategic Transformation process in 2020 and solicited feedback from many stakeholders. This is to align our current priorities with the Board of Governors priorities and previous planning efforts.
  - ii. The document is laid out in a way that starts with the Board of Governors priorities, then points to the Courageous Strategic Transformation touchpoints, and then our current priorities. The other columns point to the Academic Master Plan and the metrics.
  - iii. Initiatives
    1. Student Success – involves initiatives such as innovating the institutional learning objectives and core curriculum, preparing students for a world with artificial intelligence, strengthening academic advising and experiential education, increasing enrollment and retention rates.
    2. Democracy – involves initiatives such as attracting an increasingly diverse body of learners, educators, and employees to CSU, supporting a climate that enables everyone to feel welcome, hosting regular high-profile speakers, and infusing democracy into the curriculum.
    3. Research and Academic Excellence – initiatives include benchmarking against aspirational peers, providing seed funding for focused research on broad interdisciplinary themes, enhancing academic and research spaces, and increasing citations and publications of faculty.
    4. Strengthening Impact in State & Region – initiatives involve new nursing program offered jointly with CSU Pueblo, develop new academic offerings at CSU Spur, strengthening Ram Transfer Academy, and developing new online offerings and micro credentials.
    5. Institutional Competitiveness – initiatives involve strengthening shared governance through transparent communication, the budget model redesign, prioritizing compensation, implementing the student mental health initiative, and enhancing athletics with the move to PAC 12 and increasing alumni engagement.
  - iv. A Qualtrics survey will be provided following the meeting to allow for feedback and questions on the roadmap.
- Steve Juarez & Jim Cox: AI Discussion
  - i. The AI task force was charged by Vice President Brandon Bernier in January. The charges are broken down in four (4) areas:
    1. Leveraging industry expertise – working with Microsoft on two (2) proof of concepts.

2. National benchmarking – aligning CSU’s AI capabilities with higher education AI best practices.
3. Enhance IT infrastructure – Microsoft will assist with the creation of RamGPT that will be tied to the CSU ecosystem.
4. Upskill IT community – educational pathways, leveraging Microsoft contracts for professional development and identifying courses for AI-related career paths and engaging the campus community.

#### IV. Action Items & Discussion

- Approval of February [minutes](#):
  - i. Approved.
- APC Executive Team Elections
  - i. Approved. Trish Torrez will be the new APC Chair, with Brittany Runyan taking role of Vice Chair. Emily Schmeiding and Julie Paolucci will continue in their roles.
  - ii. It was noted that the immediate past chair remains a member of the executive team per the by-laws.
- HR/Business Realignment Working Group
  - i. A memo was sent to Vice President Eric Ray and Vice President Hanlon following the special session on February 24<sup>th</sup>.
  - ii. Kathy Kioussopoulos is leading a working group that was created.
    1. The group met to discuss different concerns and aspects of the realignment. Will share the additional questions and comments.

#### V. Standing Committee Reports

- AP Advocacy
- **Communications**
  - i. There had been discussion about a newsletter or recurring email for APs on campus. We have a draft ready to share with the Council, or it can just be shared as is.
    1. The newsletter is an overview of what APC is and how to find your representatives in your area, as well as information about the website.
- Equity and Social Justice
- **Membership**
  - i. Members were reminded to contact individuals in their areas to assist in filling vacancies. Emails are going out after the meeting and we will be collecting nominations.
- Policies and Procedures
- **Recognition**
  - i. Both committees have met for AP Star and DAPA and decisions have been made. There are five (5) DAPA recipients and nine (9) AP Stars.
  - ii. The APC monthly applause winners are from January.
    1. Trish Torrez
    2. Robyn Goldy
- **Service and Engagement**
  - i. RSVPs for the event have gone out and there are about 420 people that have indicated that they will be in attendance, and 50 for virtual attendance. There is probably room for 550 people within the budget.
  - ii. We are collecting donations for prize giveaways.
  - iii. Another initiative being worked on is Cans Around the Oval and how to increase engagement in this event.

#### VI. Officer Reports

- Chair
  - i. There was a meeting with Vice President Hanlon about the budget.

- ii. We have been meeting with the other employee councils about the various executive orders and the Incident Management Team is working to keep us in the loop.
  - 1. A joint memo was created and sent to Chief of Staff Matt Tillman and we are working on that layer of communication within that team.
- iii. There is an open forum on March 31<sup>st</sup> from 4-5pm in the Never No Summer ballroom that is being hosted by the employee councils and executive leadership.
- Vice Chair
  - i. We will start planning the summer retreat and discussing speakers for the upcoming year. Invited feedback on ideas for speakers.
- Treasurer
  - i. Asked members to send any receipts they may have.

## **VII. University Committee & Work Group Reports**

- Request to give updates.