

Administrative Professional Council  
December 8, 2025- 9:00am – 11:00am  
ALVS Main Conference Room 381A/Microsoft Teams

**I. Call to Order** – Chair Trish Torrez called the meeting to order at 9:00 a.m.

**II. Announcements**

- Next APC Meeting: January 12th - 9:00 a.m.-11:00 a.m. (Hybrid/Teams)
- January Speakers
  - TBD – potential to hold business meeting without guest speakers
- Next all Council Q&A – Thursday, December 11 10:30-12:00 (in person AND virtual options)

**III. Speakers for December**

- CSU VP of University Operations and CFO – Brendan Hanlon
  - Vice President Brendan Hanlon presented the second version of the budget that was presented to the Board of Governors at their recent meeting.
    - The governor released his proposed budget on October 31<sup>st</sup> and the first version of the budget had only our own assumptions in all three (3) scenarios.
    - The second version includes the assumptions from the governor’s budget and the hypotheticals we would map out.
  - House Bill One impacted the state’s budget in the current fiscal year. The billion-dollar impact was balanced by spending tax credits, using reserves, and implementing state budget reductions.
    - Higher education was impacted through the budget reductions. The CSU System’s share was about \$2 million. This comes to about a 1% reduction, which was based into the budget.
    - Explained the potential impacts on the budget and considerations around the state budget picture. When it comes to versions three (3) and four (4) of the budget, we may not see positive legislative changes.
      - In addition to estimating state appropriations, the state capped the resident undergraduate tuition increase at 2.6% and a proposed 3% increase limit on non-resident undergraduate tuition, which is not binding.
      - Vice President Hanlon explained the budget lines, as well as the enrollment outlook. Retention in enrollment has improved by 2% year-over-year, although there is a 17% decrease in international students, which primarily impacts graduate student enrollment.
      - Additional information was provided on the remaining budget lines and building projects, as well as Board of Governors initiatives that are included.



- Indicated that no one's working title was changing, although job profiles may have something different.
- Bob Meehan provided an overview of where the updates are.
  - Earlier this year, a first review was done with the colleges and the divisions on where people could be placed.
    - The second review started about four (4) or five (5) weeks ago. Colleges and divisions were asked to look at the mapping and indicate whether they agreed or disagreed. Communication will occur with individuals about what their mapping is after the information gets back from the colleges and divisions. This information is expected later this week and will be loaded into Workday.
- APC members were encouraged to submit additional questions and/or comments to Chair Torrez.

#### **IV. Standing Committee Reports**

- AP Advocacy
- Communications
- Equity and Social Justice
- Membership
  - Ross Madden made a motion to have Breanna Hubbard complete the year as an Area 5 representative. Chair Torrez seconded the motion. Motion passed.
- Policies and Procedures
- Recognition
  - AP Star Awards have received 34 nominations and the DAPA awards have received 7 nominations.
- Service and Engagement
  - The Winter Gear Drive ended on Friday. The areas that hosted donation locations were thanked. The CSU Health Network area collected 23 bags.
  - Emails were sent out regarding the blood drive in February and the AP celebration.

#### **V. Officer Reports**

- Chair
  - A seminar on free speech was held last week with CPC and Jannine Mohr from the Office of General Counsel.
  - The Executive Leadership Team heard more about the alignment process for Human Resources and finance. There is acknowledgement that there is a lot of change happening this year.
  - There is a Workday open house next week in the Lory Student Center where people can see how things will work and get questions answered.
    - There are also trainings available through Bridge that can be accessed from the Human Resources website.

- Vice Chair
- Secretary
- Treasurer

## **VI. University Committee & Work Group Reports**

- Request to give updates.
  - Beth Etter provided an update from the Physical Development Committee.
    - The committee discussed and voted on a proposal from CSU Transportation regarding a landscape and screening change near Weber and the LSC parking lot. The committee opted for the third of the options, which was to create a 14-foot shared use path, keep some fencing and lights, and replace the removed trees with new vegetation. The cost will be around \$13,000 and will be covered by CSU Transportation.

## **VII. Action Items & Discussion**

- Approval of November meeting minutes
  - Julia Paolucci moved, Shoshana Case seconded. Motion passed.
- Format of APC meetings – too many presentations/not enough discussion? Check-in on APC expectations and goals

Chair Torrez adjourned the meeting at 11:08 a.m.

## **University Committees**

- Assessment Group for Diversity Issues (Louise Allen)
- Budget Redesign Steering Committee (Matt Klein)
- Campus Bicycle Advisory Committee (Nate VanderBroek)
- Career Framework Advisory Board (Kathy Kioussopoulos)
- Classified Personnel Council (CPC) (Heather Bellotti)
- CPC Leave Sharing Committee (confidential)
- Commitment to Campus (C2C) Advisory Committee (Beth Messier)
- Eddy/Kuder Scholarship Selection Committee (Kelli Clark)
- Employee Appreciation Board (Lani Williams)
- Employee Hardship Loan Committee (confidential)
- Faculty Council – APC Representative (Nicole Olson)
- Faculty Council Committee on Strategic & Financial Planning CoSFP (Trish Torrez)
- Grievance Panel (a confidential pool of 21 APs who serve for 3-year terms)
- Housing Task Force (Heather Bellotti)
- Inclusive Physical and Virtual Campus Committee (Hosam Ahmad)
- Multicultural Staff & Faculty Network (Lani Williams)
- Parking Appeals Committee (Theresa Todd)

- Parking Services Committee (TBD and TBD)
- Physical Development Committee (Beth Etter)
- President's Sustainability Committee (TBD)
- Professional Development Award Committee (Confidential)
- University Benefits Committee (Julie Paolucci, Skyler Miller - chair, Nate VanderBroek)
- University Sexual Harassment Panel (a confidential pool of 10 APs)

#### **Ad Hoc Committees**

- HR/Business Realignment Work Group