

Administrative Professional Council  
May 11, 2025- 9:00am – 11:00am  
Hybrid- LSC Room 381A and via Teams

- I. Call to Order** – Chair Trish Torrez called the meeting to order at 9:00 a.m.
- II. Speakers for May – current updates and Q&A**
- President Amy Parsons
    - Provided campus updates. Indicated that there has been a record number of graduates, as well as student housing deposits. Enrollment is looking strong for the fall.
    - There are six (6) new University Distinguished Professors.
  - Vice President for University Operations – Brendan Hanlon
  - Vice President for Human Resources – Eric Ray
    - An overview was provided for the Human Resources/Finance alignment project. Shared a slide that indicated the engagement timeline across various groups.
    - Indicated that July will not be the end of these conversations and there will be engagement with these teams to build the future organization. The goal is to engage with the new HR and finance teams and work on how we build this together. Acknowledged concerns regarding instantaneous change that has not been socialized.
    - We are currently in May and have been talking about positions, as well as provisional reporting structures. Explained the timeline and the process. Units and colleges were asked to identify HR and finance roles. We looked at structures and organizational charts, and the roles were looked at again. The first conversations with employees happened in early April, and then provisional organizational charts were discussed in early May.
    - Resources will be put together for local leaders to use to ensure there is consistency in messaging.
    - July 1<sup>st</sup> will be the transition to the future state and a lot of the changes in colleges and divisions will happen gradually after that. The goal is to ensure that we have stable services on July 1<sup>st</sup> compared to what the current levels of service are. Much of this will be the same people provided service to the same units that they currently support and decisions about the reporting line shifts will be made in collaboration with the colleges.
    - There is an alignment briefing that comes out monthly and is published in SOURCE. We will also continue to do forums, University-wide meetings, online updates, and inform the Change

Navigators. The project website is also routinely updated and has a question submission form.

### **III. Announcements**

- Employee Council event – May 12 5pm-7pm
- Commencement May 16 – keep your ear out for last minute volunteer opportunities
- Next APC Meeting: June 8 - 9:00 a.m.-11:00 a.m. (Teams only)
- Board of Governors meeting at CSU June 10-12

### **IV. Action Items**

- Approval of April meeting minutes
  - Hearing no suggested edits or corrections, the APC meeting minutes from April were approved by unanimous consent.

### **V. Officer Reports**

- Chair
  - Report was submitted with agenda packet. Encouraged members to reach out with any questions.
- Vice Chair
  - Have been participating in Change Council meetings.
- Secretary
  - No updates.
- Treasurer
  - There is a bit of extra money in the budget due to lower costs for the recognition event and the blood drive being covered.

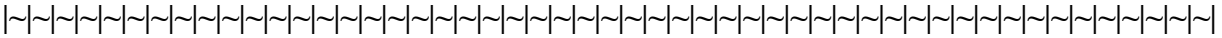
### **VI. University Committee & Work Group Reports - Request to give updates.**

- Physical Development Committee
  - Voted to install a new bike shelter just south of the Lory Student Center and north of Morgan Library.

### **VII. Standing Committee Reports**

- AP Advocacy
- Communications
- Equity and Social Justice
- **Membership – election results/confirmation**
  - Elections wrapped up this past Friday.
  - Work will be done over the summer to fill vacancies and find temporary replacements as needed.
- Policies and Procedures
- Recognition





## University Committees

- Assessment Group for Diversity Issues (Louise Allen)
- Budget Redesign Steering Committee (Matt Klein)
- Campus Bicycle Advisory Committee (Nate VanderBroek)
- Career Framework Advisory Board (Kathy Kioussopoulos)
- Classified Personnel Council (CPC) (Heather Bellotti)
- CPC Leave Sharing Committee (confidential)
- Commitment to Campus (C2C) Advisory Committee (Beth Messier)
- Eddy/Kuder Scholarship Selection Committee (Kendra Allen)
- Employee Appreciation Board (Lani Williams)
- Employee Hardship Loan Committee (confidential)
- Faculty Council – APC Representative (Nicole Olson)
- Faculty Council Committee on Strategic & Financial Planning CoSFP (Trish Torrez)
- Grievance Panel (a confidential pool of 21 APs who serve for 3-year terms)
- Housing Task Force (Heather Bellotti)
- Inclusive Physical and Virtual Campus Committee (Hosam Ahmad)
- Multicultural Staff & Faculty Council (Lani Williams)
- Parking Appeals Committee (Theresa Todd)
- Parking Services Committee (Trish Torrez and TBD)
- Physical Development Committee (Beth Etter)
- President’s Sustainability Committee (Emily Schmieding)
- Professional Development Award Committee (Confidential)
- University Benefits Committee (Julie Paolucci, Cynthia Scarpa, Nate VanderBroek)
- University Sexual Harassment Panel (a confidential pool of 10 APs)

## Ad Hoc Committees

- HR/Business Realignment Work Group – Kathy Kioussopoulos
- HR/Business Realignment Change Management – Brittany Runyan
- Free Speech Task Force – Beth Etter and Sarah Smith
- Compensation Task Force – Trish Torrez and Heather Bellotti